

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on August 16, 2016, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 8:00 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President  
Mrs. Mindy Opper  
Mrs. Jann Skelton

Absent: Mrs. Valerie Buccino, Vice President  
Mrs. Mary Mokris

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD VICE-PRESIDENT'S REPORT

None

SUPERINTENDENT'S REPORT

Dr. Freda thanked Mr. Falco and the custodial staff for all their hard work getting the buildings ready for school.

PUBLIC RECOGNITION

None

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve an increase in time for occupational therapy sessions provided by Caldwell Pediatric Center from (6) six 45 minute sessions to (8) eight 45 minute sessions effective July 25, 2016 to September 2, 2016 for **student #8004428**.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3 No: 0

**G2. RESOLVED** that the Board of Education approve the contract with **Metropolitan Speech & Language Center** for **student #8004428** effective July 25, 2016 through September 2, 2016 for a total of twelve (12) 45 minute sessions at a therapy fee of \$160.00 per session.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

**G3. RESOLVED** that the Board of Education approve the contract with **Summit Speech School** for **student #8005153** effective September 2016 through June 2017, for a total of three (3) sessions per week at a therapy fee of \$150.00 per session.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

**G4. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of West Essex Cowboys.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

**G5. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of Cub Scouts/Boy Scouts.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

**G6. RESOLVED** that the Board of Education approve the in lot sale of obsolete technology equipment consisting of computers, monitors, laptops, printers, laptop carts, and InterTel phone equipment in the amount of \$400.00 to Front Source Technologies, LLC .

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

**G7. RESOLVED** that the Board of Education approve the Cooperative Purchasing Services Agreement provided by the Essex Regional Education Services Commission for the 2016-2017 school year at a fee of \$1,850.00.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**G8. RESOLVED** that the Board of Education approve submission of the Statement of Assurance for the 2016-2017 District Professional Development Plan and the 2016-2017 Mentoring Plan to the Executive County Superintendent.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**G9. RESOLVED** that the Board of Education accept Dr. Linda Freda’s 2016-2017 merit goals as approved by the county superintendent. (attached)

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**G10. RESOLVED** that the Board of Education accept Michael Halik’s 2016-2017 merit goal as approved by the county superintendent. (attached)

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**G11. RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of the North Caldwell Partnership for Education After School Enrichment Program.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public Minutes of July 19, 2016.**

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B2. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of July 19, 2016.**

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B3. RESOLVED** that the Board of Education approve the **July 29, 2016, payroll** in the amount of \$84,849.62.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B4. RESOLVED** that the Board of Education approve the **July 1, 2016, Hand Check Register** in the amount of \$11,131.28.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B5. RESOLVED** that the Board of Education approve the **August 16, 2016, Bills & Claims** in the amount of \$171,141.78.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B6. RESOLVED** that the Board of Education approve the following line item transfers for June 30, 2016:

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: June 30, 2016					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-217-320-03-00	OT/PT PURCH PROF SVC	20,583.00	11-000-216-320-03-00	PUR PROF ED SVC COM/B/V	(20,583.00)
11-000-230-590-03-02	ADVERTISING	211.00	11-000-230-339-00-00	OTHER PROF SERV	(211.00)
11-000-240-890-01-00	PRINCIPAL DUES	350.00	11-000-240-891-00-00	PROFESSIONAL MEMBERSHIP	(350.00)
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	18,400.00	11-000-261-420-03-02	CONT SVS BLDG EQUIP DIST	(17,000.00)
11-000-261-610-03-03	BLDG REPAIR/MAINT GDV	1,000.00	11-000-261-800-00-00	MISC	(898.00)
11-000-261-890-00-00	MISC EXP	1,537.00	11-000-262-110-01-00	LUNCHROOM AIDES: GOULD	(700.00)
11-000-262-110-01-01	CUSTODIAL SALARIES: GLD	679.00	11-000-262-420-03-05	CONTRACT SVC GROUND GDV	(3,018.00)
11-000-262-610-02-03	FOUNDATIONS UPKEEP GDVIEW	815.00	11-000-262-621-02-01	ENERGY-NATURAL GAS-GDV	(3,992.00)
11-000-262-610-03-03	FOUNDATIONS UPKEEP GOULD	1,755.00	11-000-270-503-00-00	AID IN LIEU	(235.00)
11-000-262-610-03-05	CUSTODIAN UNIFORMS	1,422.00	11-000-270-515-03-00	TRANSPORTATION: SPECIAL	(1,840.00)
11-000-270-390-00-00	Transportation Co-Op Fee	1,840.00	11-000-291-270-03-01	HEALTH BENEFITS	(1,400.00)
11-000-270-512-00-00	FLD TRIP BETWEEN SCHOOLS	235.00	11-000-291-270-03-01	Sick Days for Retirement	(2,900.00)
11-000-291-280-03-04	TUITION REIMB SUPP STAFF	1,100.00	11-000-291-270-03-02	Sick Days for Retirement	(11,000.00)
11-000-291-280-03-05	TUITION REIMB TEACHERS	300.00	11-000-291-290-03-07	Sick Days for Retirement	(18,500.00)
11-000-291-299-00-00	Sick Days for Retirement	32,400.00	11-130-100-101-01-05	CAMP LEADERS STIPENDS	(900.00)
11-130-100-101-01-04	CAMP DIRECTOR STIPEND	900.00	30-000-415-334-00-00	Gould Art Rm Architect	(10,000.00)
30-000-415-339-00-00	Art Room Other Prof Serv	10,000.00			
	Total Transfers	93,527.00		Total Transfers	(93,527.00)
					0.00

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for June 2016.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

**B8. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major

Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B9. RESOLVED** that the Board of Education approve the **July 28, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B10. RESOLVED** that the Board of Education approve the **August 1, 2016, Hand Check Register** in the amount of \$103.64.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

- B11. RESOLVED** that the Board of Education approve the **August 15, 2016, payroll** in the amount of \$69,422.30.

Moved: Mrs. Skelton                      Seconded: Mrs. Opper

Yes: 3    No: 0

#### PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education accept the resignation of **Kara Brighton** effective July 21, 2017.

Moved: Mrs. Opper                              Seconded: Mrs. Skelton

Yes: 3    No: 0

- P2. RESOLVED** that the Board of Education approve **Kari-Lynn Jones** as a full time teacher at a salary of \$51,390 MA Step 1 effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Opper                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P3. RESOLVED** that the Board of Education approve an increase in time for **Suzy Giantonio** from 15 Hours per week to 20 hours per week of behavioral therapy services at her contractual hourly per diem rate effective June 27, 2016 to July 21, 2016.

Moved: Mrs. Opper                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P4. RESOLVED** that the Board of Education approve **Victoria Parisi** as a full-time instructional assistant at a salary of \$25,727.00 (Instructional Assistant Step 1) effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Opper                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P5. RESOLVED** that the Board of Education approve **Heather Riggio** as a full-time aide at a salary of \$23,214.00 (Aide Step 1) effective September 1, 2016 to June 30, 2017.

Moved: Mrs. Opper                      Seconded: Mrs. Skelton

Yes: 3    No: 0

**P6. RESOLVED** that the Board of Education approve **Jerry Peralta** as a full time Spanish teacher at a salary of \$47,095.00 (BA Step 2) effective September 1, 2016 to June 30, 2017.

Moved:    Seconded:

Yes:    No:

WITHDRAW

**P7. RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2016, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Melissa Schlachter	MA	MA +15

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	3	No:	0

**OLD BUSINESS**

Discussion on Long Range Facility Plan and transportation.

**NEW BUSINESS**

The Board discussed board member responsibilities and ethics as they drafted the 2016-2017 Board Goals and approved same as follows:

1. On an ongoing basis, implement and refine inclusive and iterative long- and short-term planning processes, including establishing priority ranking of facilities' needs.
2. Continue to improve staff and community relations and community engagement.
3. Maintain ongoing and meaningful dialogue with Borough government to resolve identified priorities and engage in consistent dialogue around priorities such as transportation, safety and shared services.
4. On an ongoing basis, evaluate and refine as necessary the processes, outcomes and tools for measuring and analyzing student achievement data and metrics.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

The Board then discussed the school calendar and the meeting with the town representatives regarding the communication towers they are looking to build.

The following resolution was called at approximately 8:55 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: a legal issue. Said matters will be made public upon their disposition.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
--------	--------------	-----------	------------



Yes: 3 No: 0

As there was no further business to discuss, the Board adjourned at 9:00 p.m.

Respectfully Submitted,

Michael Halik  
Business Administrator / Board Secretary